To: King, Susannah (DEP)[susannah.king@state.ma.us]
From: Rea, Kristi
Sent: Fri 6/2/2017 1:14:07 PM
Subject: RE: Next MS4 Coordination Meeting?

Thank you so much! ☺

From: King, Susannah (DEP) [mailto:susannah.king@state.ma.us]
Sent: Friday, June 02, 2017 9:09 AM
To: Rea, Kristi <Rea.Kristi@epa.gov>
Subject: Re: Next MS4 Coordination Meeting?

Hi Kristi-

My apologies the calendar invite was not sent out yet. Fred is out of the office today, so I will go ahead and do the calendar invite to make sure everyone gets it on their calendars. I'll work with Fred next week on putting together a draft agenda to circulate with the group.

Thanks,

Susy

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Susannah L. King

NPDES Section Chief

MassDEP

1 Winter Street

Boston, MA 02108

617-556-1147

From: Rea, Kristi <Rea.Kristi@epa.gov>
Sent: Thursday, June 1, 2017 4:46 PM
To: King, Susannah (DEP)
Subject: Next MS4 Coordination Meeting?

Hi Susy! Hope this finds you doing well and happy Thursday. Thanks again for your help getting the first issue of Stormwater News across the finish line! A big accomplishment for everyone involved. Our team is starting internal review of the NOI feature article and ideas for the next trainings/webinars to announce, so we'll be able to meet our commitment to get you the draft by COB June 9th.

Just checking in to see if you guys are still planning to craft an initial agenda and save the date calendar entry for our next meeting on June 12? If you need help, please let me know – but I thought Fred agreed to take the lead on that and I haven't seen an invitation or draft agenda yet. If it is helpful, I copied and pasted the meeting information from our last notes below. Much thanks for your help and have a great day!

Take care,

Kristi

Next meeting:

- Location: MA DEP

- Next Meeting Date: June 12

- Regular Meeting Schedule: second Monday of every month; alternating between agencies

- Time: 11:00 am -12:30 pm

- Agenda*: draft to be distributed by MassDEP

- Meeting notes* – to be written by MassDEP

(* We agreed to share these duties and that the agency that is hosting the meeting will take the lead for: getting room, drafting agenda and compiling meeting notes.)